

MEMORANDUM

TO: Members of the Oregon State Bar

FROM: Sam Dupree, Assistant General Counsel
Oregon Judicial Department

RE: Important Updates from OJD: eCourt Upgrade and Court Closures

The Oregon Judicial Department (OJD) has several very important updates for attorneys and all other people that interact with Oregon's circuit courts.

1. The Odyssey case management system for Oregon's circuit courts and the Oregon Tax Court will be offline from Thursday, October 14, 2021, at 5:00 p.m. to Tuesday, October 19, 2021, at 4:00 a.m. for an important upgrade. Online services for Oregon's circuit courts and the Oregon Tax Court that rely on Odyssey data, including the Oregon eCourt Case Information system (OECI), will also be unavailable during that time. File & Serve and Guide & File will be available in a limited capacity.
2. Due to the operational impact of the upgrade, Chief Justice Walters has issued a Chief Justice Order (CJO), CJO 21-024, closing all statewide courts on Friday, October 15, 2021 -- including all circuit courts, the Oregon Tax Court, the Court of Appeals, and the Supreme Court. Among other things, the order cites ORS 174.120(2)(c), which extends the statutory time limitation for any filing due on a day when courts are closed by order of the Chief Justice. CJO 21-024 can be found here:
https://www.courts.oregon.gov/Documents/CJO_2021-024.pdf.

More details are set out below.

Court Closures on Friday, October 15, 2021

Oregon's circuit courts, the Oregon Tax Court, the Court of Appeals, and the Supreme Court will be closed on Friday, October 15, 2021, so that the case management system used by the circuit courts and Tax Court, Odyssey, can be upgraded. Those courts use Odyssey to create cases, enter case events on registers of actions, store documents, and schedule hearings.

Please note that many circuit courts and the Oregon Tax Court also plan to limit the types of hearings that will be heard on Monday, October 18, 2021, because they will not have access to the case records stored in Odyssey until 4:00 a.m. on Tuesday, October 19, 2021.

Online Services for Oregon's circuit courts and the Oregon Tax Court, including OECI, will be unavailable from October 14, 2021, at 5:00 p.m. to October 19, 2021, at 4:00 a.m.

Odyssey will go offline on Thursday, October 14, 2021, at 5:00 p.m. and is scheduled to be back online by Tuesday, October 19, 2021, at 4:00 a.m. During that time, the following online services for Oregon's circuit courts and the Oregon Tax Court will be offline because they require Odyssey data to function:

- Online Records and Calendar Search
- Oregon eCourt Case Information (OEI)
- Public Kiosks
- OJCIN Online Bill Pay
- ePayment
- eCitation
- Electronic Violations Bureau (eCVB)
- Online Juror Response Forms
- All existing reports and integrations

The upgrade will not affect Oregon's appellate court systems, including appellate eFiling.

File & Serve and Guide & File will be available in a limited capacity from October 14, 2021, at 5:00 p.m. to October 19, 2021, at 4:00 a.m.

Courts will not be able to accept submitted documents or process fees, but filers will be able to create and submit envelopes for new cases and any other case that has previously been uploaded into File & Serve. To ensure that you have access to a particular case during this time, you can create an envelope for the case before the upgrade begins.

Due to staff training and other upgrade preparations, the circuit courts and the Oregon Tax Court may take more time to review electronically filed documents in the weeks leading up to the upgrade. If you have a hearing on Monday, October 18, or Tuesday, October 19, it is highly recommended that you submit any documents you want the court to review **by Monday, October 11**, to ensure the court has access to them before your hearing.

Questions

Thank you in advance for your understanding and cooperation as we install the upgrade. If you have any questions, please reach out to me at L.S.Dupree@ojd.state.or.us.